

VILLAGE OF BREWSTER
BOARD OF TRUSTEES
19 AUGUST 2020
7:30 P.M.
PUBLIC HEARING
REGULAR MEETING
MINUTES

The Board of Trustees of the Village of Brewster is holding a virtual public hearing at 7:30 PM, on August 19, 2020 through Zoom Meeting, with a regular meeting to follow at 7:31 or soon thereafter. The Meeting ID is 207 812 8623 and the phone number needed to call in is 1-929-205-6099.

Attendees:

Mayor: James Schoenig
Deputy Mayor and Trustee: Christine Piccini
Trustees; Mary Bryde, George Gaspar, Tom Boissonnault
Village Police Chief: John Del Gardo
Village Engineer:
Village Counsel: Anthony Molé
Clerk & Treasurer: Michelle Chiudina
Deputy Clerk-Treasurer:

Absent:

Todd Atkinson

Donna Milazzo

Pledge to flag.

Notation of Exits

Mayor Schoenig motions to open up the Public Hearing, Trustee Bryde 2nd, all in favor 5 to 0.

Public Hearing

For the purpose of obtaining public input in regard to amending Village Code Section 263-20 pertaining to the temporary lifting of restrictions on Outdoor Dining Codes in the Village of Brewster due to the threat of COVID-19.

No Public Comment

Mayor Schoenig motions to close the Public Hearing, Deputy Mayor Piccini 2nd, all in favor 5 to 0.

Mayor Schoenig motions to open the regular meeting, Trustee Gaspar 2nd, all in favor 5 to 0.

Regular Meeting

1. Proclamations for Village Businesses. Mayor Schoenig mentions that there were a few nominations for local business that came after the previous meeting. Mayor Schoenig motions to give proclamations to Don's Automotive and Brewster Service Station for all their hard work during the pandemic, Deputy Mayor Piccini 2nd, all in favor 5 to 0.
2. Monthly Reports
 - 2.1. Police Report, July 2020. Chief Del Gardo delivers the July, 2020 Police Report. Trustee Gaspar mentions that he witnessed three of the stop signs tickets that we mentioned in Chief Del Gardo's report and commends the officer for being diligent. Trustee Bryde mentions there is an increase in stop sign tickets from last month to this month, and notes that people are getting more reckless on the roads. Trustee Gaspar is grateful that the striping on the new roads is completed and it gives drivers a second visual cue to stop. Trustee Bryde notes the increase in the number of cellphones and also notes that there was only one handicapped parking ticket. Trustee Bryde asks about the repairs to the vehicles, and Chief Del Gardo explains that there was an issue with the steering shaft on one car and the power windows on a different car, that were large bills. Trustee Bryde asks about the fireworks complaints and mentions that the person that was setting off was caught. Chief Del Gardo states that the fireworks were being set off on Oak Street and Merritt in someone's driveway but they did not set off any after that. Trustee Bryde mentions the Shed the Meds event that's happening on Monday August, 24th at the Brewster Fire House from 10am to 1 PM and is happy the Village Police Department is involved. Chief Del Gardo said that he was called about the event last month and it is set to be at the Fire House, which is a better location for parking purposes. Trustee Bryde also mentions that it is a great event and she is involved with the Community that Cares

organization that does the Shed the Meds event at Putnam Hospital. Trustee Bryde asks about the effects of the power outage that occurred at the beginning of August. Chief Del Gardo mentions that the Gress family lent the Police and the DPW Building at 208 Main Street, a generator for two days, while the power was out. Mayor Schoenig motions to accept the Police Report for July, 2020, Trustee Boissonnault 2nd, all in favor 5 to 0.

- 2.2. Code Enforcement Report, July 2020. Mr. Bill Scorca delivers the Code Enforcement report for July, 2020. Mr. Scorca discusses the various projects in the Village including 571 North Main Street, 530 North Main Street, Brewster Public Library and 85 Main Street. Mr. Scorca mentions that there will be a walk-through of 85 Main Street with the Planning Board and invites any Board of Trustees members that would like to join. Mayor Schoenig motions to accept the Code Enforcement Report for July, 2020, Trustee Gaspar 2nd, all in favor 5 to 0.
3. Resolution 081920-01 - Local Law #1 of 2020 – Temporary Lifting of Outdoor Dining Restrictions. Counsel Molé explains that this Local Law mirrors the Emergency Declarations that have been sent out by Mayor Schoenig in accordance to New York State law. This Local Law states that outdoor dining will be permitted on a temporary basis in areas of the Village where it was restricted by the Village Code, so long as that establishment is following Governor Cuomo's executive orders. Mayor Schoenig motions to adopt Resolution 081920-01, for Local Law #1 of 2020, for the temporary lifting of restrictions on outdoor dining, Deputy Mayor Piccini 2nd, all in favor 5 to 0.
4. 861 Route 22 Application. Mr. Scorca mentions that the building department has approved the plans for the apartments above 861 Route 22. Counsel Mole states that the application before the Board would rezone the building from a B2 district to a B3 district. Mr. Cinque states that the applicant is open to using a SEUP if that is better received by the Board. Counsel Molé gives the Board their options and different courses of action for each option. Deputy Mayor Piccini notes that there is no other B3 near the applicant's location. Trustee Gaspar would rather it be a SEUP because a particular parcel should not be rezoned within a district and the rest of the Board agrees. Counsel Mole informs the applicant that they must submit a code change to the Board to allow for the Special Use to be added to the Code and offers to work with Mr. Cinque on the application.
5. Country Kitchen – Extending Hours of Operations. Clerk Chiudina received a request from the Country Kitchen, to extend their hours of operation. Counsel Mole informs the Board that there is nothing in the building file stating that there are restrictions on hours of operation, so they will not need any Board approvals or variances. Deputy Mayor Piccini asks about payment to cover the work that Counsel Molé did for that establishment. Clerk Chiudina will inform the owner and will inform him that escrow money will be needed to cover the work that was done by Counsel Molé.
6. Commercial Vehicles Parking on Residential Streets. Trustee Gaspar would like to work on the Code with Counsel Molé regarding the wording used to describe the vehicles that are considered commercial and possibly follow the Patterson Code by adding not just vehicles but what is attached to them. Trustee Gaspar and Counsel Mole will discuss this further and bring their findings to the Board at the next meeting.
7. Possible Utility Bill Adjustment – Account 291. Mr. John Degnan reminds the Board that of the incident that occurred at his property and requests that the Board give him some relief on the most recent water and sewer bills. Trustee Gaspar motions to relieve the sewer bill and use the number that Mr. Consentino found after checking the meter after the leak was fixed, which is 450 gallons per day, Mayor Schoenig 2nd, all in favor 5 to 0. Mayor Schoenig notes that the tenant knew about the leak and did not report it because of the fear of COVID-19. Mr. Degnan mentions he walks the properties on a weekly basis and did not realize the leak until mid-May. The Board decides to charge Mr. Degnan 50% of the water lost in the leak, on top of his normal water bill that will be calculated as an average. Mr. Degnan thanks the Board for the outdoor dining initiative and how it will positively affect the Village.
8. Repayment Agreement – Account 463. Clerk Chiudina notes that Mr. Nelson Colon is not on the call with us today, but reminds the Board of the ongoing conversations between the Board, Clerk Chiudina and Mr. Colon about the outstanding balance on his payment plan that he has failed to pay. Mr. Colon has been requesting from the Board to extend his payment plan due to his lack of funds during COVID-19. The Board discusses with Counsel Molé their options based on the history that the Village has with Mr. Colon. Mayor Schoenig motions to shut off the water to the property unless he pays the outstanding balance, pending Counsel Molé determination that the Village has done all that it can to notify the property owner of the water shut off, Deputy Mayor Piccini 2nd, all in favor 5 to 0.
9. Possible Penalty Adjustment for Tax Bill 358. Clerk Chiudina explains to the Board that Mr. David Stavola sent in a check for taxes through the mail but one postmark was unclear from the first location, in Baldwin Place. The check appears to be redistributed to a second location in New York, New York, which was dated for July 6, 2020, which is after the due date. Deputy Clerk Milazzo sent back the check to the owner and informed him that he now owes a penalty and the owner did not return Deputy Clerk Milazzo's call until mid-August because he does not regularly check the PO Box that

the mail is sent to. Mr. Stavola is requesting that the penalty be waived and is insisting that the check was mailed on July 1, 2020. The Board discusses the situation and possible solutions. Mayor Schoenig states that the check must be delivered to the Village by Tuesday, August 22, 2020 at the close of the Village Office at 4 PM or he will receive a 6% penalty, Trustee Gaspar 2nd, all in favor 5 to 0. Mayor Schoenig also mentions that there will be a note on the account so this doesn't happen again in the future.

10. Extension of fence at the end of Casino Street. Mayor Schoenig informs the Board that he spoke to Ms. Irene Hagan and she would like the fence to extend onto her property. However, the adjacent property, which is her son's house, does not want the fence and Mayor Schoenig informed Ms. Hagan that it will not be extended a 3rd time, so if he changes his mind in the future, he will have to pay for the fence himself. The Board discusses the possible outcomes of extending the fence and the elevation of the property in question. Mayor Schoenig motions to have Clerk Chiudina get quotes on the fence extension, but with no barbed wire at the top and to match the height of the current fence and to report back at the next meeting, Trustee Gaspar 2nd, all in favor 5 to 0.
11. Suburban Carting Contract. Deputy Mayor Piccini reiterates the time line for the contract but notes that the Board never discussed continuing the contract into 2020. Counsel Molé explains that because the Village has continued to be billed and is continuing to pay the bill, the contract was extended without need for Board approval. The Board and Counsel Molé discuss the contract at length. Deputy Mayor Piccini motions to extend the Suburban Carting contract until 2021, with the pricing listed in the contract and she will look into seeing how much the contract price is, Trustee Boissonnault 2nd, all in favor 5 to 0.
12. July 15, 2020 Minutes for approval. Trustee Bryde approves the July, 15, 2020 Minutes, Deputy Mayor Piccini 2nd, all in favor 5 to 0.
13. Correspondence Sent/Received July, 2020. Mayor Schoenig motions to accept the Correspondence Sent/Received for July, 2020, Trustee Gaspar 2nd, all in favor 5 to 0.
14. Vouchers Payable – Trustee Bryde reviewed the vouchers for August 5, 2020 and August 19, 2020 in the office and found everything in order.

14.1. August 5, 2020

14.1.1.	A - GENERAL FUND	\$34,726.99
14.1.2.	C – REFUSE & GARBAGE	23,342.98
14.1.3.	F - WATER FUND	16,695.79
14.1.4.	G - SEWER FUND	23,125.13
14.1.5.	TA - TRUST & AGENCY	1,488.35

Total Vouchers Payable \$99,379.24

Mayor Schoenig motions to accept the vouchers payable as written, Trustee Gaspar 2nd, all in favor 5 to 0.

14.2. August 19, 2020

14.2.1.	A - GENERAL FUND	\$1,188,002.59
14.2.2.	C – REFUSE & GARBAGE	131.48
14.2.3.	EN – ENGINEERING FEES ESCROW ACCOUNT	660.00
14.2.4.	F - WATER FUND	2,600.18
14.2.5.	G - SEWER FUND	55,059.21
14.2.6.	TA - TRUST & AGENCY	1,495.78

Total Vouchers Payable \$1,249,844.24

Mayor Schoenig motions to accept the vouchers payable as written, Trustee Gaspar 2nd, all in favor 5 to 0.

15. Other Business

- 15.1. Deputy Mayor Piccini informs the Board that the contract price for Suburban Carting will be going up in 2021 to \$0.75 per unit and Clerk Chiudina recommends that the Board raise the rates for refuse and should be a discussion in the future. Deputy Mayor Piccini reminds Clerk Chiudina to inform Suburban Carting that the Village will be extending their contract to the end of 2021.
- 15.2. Trustee Bryde remarks the improvement of pickups for refuse with residents staying home during this pandemic and creating more garbage and notes their terrific attitude. Trustee Bryde also mentions that larger pickups with the power outage and residents having to throw out food and acknowledges their positive attitudes as well. Trustee Bryde asks if the proclamation for Suburban Carting was mailed and Clerk Chiudina confirms that it was mailed. Trustee Bryde inquires about the Garden Club having a meeting at Wells Park that was mentioned in the previous minutes. Clerk Chiudina informs the Board that the Garden Club held their meeting on Tuesday,

August 18th and there were no issues. Trustee Bryde also inquires about Mr. Bill Banks using 25 Marvin Ave for the 2020 Census Training and Mayor Schoenig updates the Board that he reached out to Mr. Banks to inform him that there is no Wi-Fi at that building but never heard back from him. Trustee Bryde asks if the Putnam County Health Department will still be using 25 Marvin Avenue for their monthly Migrant Clinic program. Clerk Chiudina had informed the Health Department that the building was available for use but has not heard back from Jeanette Baldanza regarding using the space.

16. New Business

- 16.1. Trustee Bryde mentions the passing of former Village Clerk and employee, Cathy Mannfolk, and notes that the family was very nice and very appreciative of the Village presence. Trustee Bryde also mentions the notice from the Brewster Elk's Club about the 9/11 Service to be held at the Elk's Lodge on September 11th at 6 PM.
- 16.2. Trustee Boissonnault mentions that Spot Light Arts would like to use the park again for a performance in the third week in October.
- 16.3. Mayor Schoenig mentions that there is a ribbon cutting ceremony at 3 PM on August 31, 2020 at the new Morningthorpe Bridge and notes that Trustee Bryde and Clerk Chiudina will be attending. Mayor Schoenig informs the Board that there is FEMA money available and Clerk Chiudina and Mr. Domenic Consentino will be working on the paper to hopefully receive that money. Mayor Schoenig remarks that the DEP agreement is almost signed, and Counsel Mole indicates that it will be forthcoming shortly. Mayor Schoenig notes that Mr. Harold Lepler is meeting with investors still so there is interest in moving the project forward. Deputy Mayor Piccini asks about the application for a possible development behind Beechers on Putnam Avenue, and Mayor Schoenig updates the Board that it will not go through as it is unbuildable due to the wetlands on that property. Trustee Gaspar notes that he went by the Morningthorpe Bridge last evening and the bridge was lit up, remarking that it was a sight to see. The Board inquires about the project for the new Carmel Avenue Bridge, and Clerk Chiudina notes that they are moving along with the road construction and will give an update at the next meeting. Deputy Mayor Piccini mentions the Country Kitchen's success and the Board agrees that the food is great and Trustee Bryde notes that the interior design looks wonderful.

17. Public Comment.

- 17.1. Mr. Scott Seaman from the Board of Education reminds the Board that there is a lot of information available about Brewster Schools reopening on their website and through the Bear Backpack. The Board appreciates the update.

18. Executive Session. Mayor Schoenig motions to go into executive session for personnel reasons, Deputy Mayor Piccini 2nd, all in favor 5 to 0.

19. Mayor Schoenig motions to come out of executive session and adjourn the regular meeting, Trustee Boissonnault 2nd, all in favor 5 to 0.

JULY2020

MONTHLY REPORT



POLICE CHIEF
John Del Gardo

VILLAGE OF BREWSTER POLICE DEPARTMENT

MONTHLY REPORT

To: Mayor James Schoenig - Board of Trustees

FROM: Police Chief John Del Gardo

JULY ~~JUNE~~ 2020

911 CALLS	60	VEHICLE REPAIRS	\$1,681.00
WALK IN COMPLAINTS	5	VEHICLE MILEAGE	5495
TOTAL CALLS FOR SERVICE	65	VEHICLE FUEL	791
FOOT PATROL			
Main Street:	55		
MTA	13		
Residential:	13		
TOTAL HOURS	81		
Court Hours - Village	0	(Security Detail)2 Officers	
Court Hours - S.E.	32	(Security Detail)2 Officers	
TICKETS			
Uniform Traffic Tickets:	90		
Parking Tickets:	16		
Local Ordinance	2		
TOTAL TICKETS	108		
ARRESTS			
CASTRO - DISCON ARREST	1		
TOTAL ARRESTS	1		

911 DISPATCHED CALLS - 60 CALLS

AIDED - 15

EDP - 3

VEHICLE ACCIDENT - 1

DISPUTE - 4

DISORDERLY / INTOX PERSONS - 5

FIRE ALARM - 1

911 HANGUP - 6

ASSIST OTHER POLICE DEPTS - 2

WELFARE CHECK - 3

NOISE COMPLAINT - 5

FIREWORKS - 2

TREE DOWN - 1

DISABLED VEHICLE - 2

LOST DOG - 1

DEER IN ROAD - 1

RECKLESS DRIVER - 1

SPEEDING - 1

BICYCLE ACCIDENT - 1

DOA - 1

MISSING CHILD - 1

BOLO - 3

VILLAGE OF BREWSTER POLICE

SELECTIVE TRAFFIC ENFORCEMENT

JULY 2020

STOP SIGN – 24

SPEED – 36

CELL PHONE – 10

RED LIGHT – 4

UNLICENSED OPERATOR – 9

UNSAFE LANE CHANGE – 1

UNSAFE BACKING – 1

SEATBELT – 1

HANDICAP PARKING – 1

TOTAL – 87

July, 2020 Code Enforcement Report



VILLAGE OF BREWSTER
50 MAIN STREET
BREWSTER, NY 10509
(845) 279-3760

JULY, 2020 SUMMARY REPORT

		Year to Date
A.1560 SAFETY INSPECTION =	\$2,610.00	3,620.00
A.2555 BUILDING FEES =	9,132.50	10,150.00
A.2590 PROPERTY REG =	25.00	25.00
<hr/>		
TOTAL FOR JULY =	\$11,767.50	13,795.00

PERMITS: 11

VIOLATIONS: 0

INSPECTIONS*: 4

CERTIFICATES: 5

*Inspections total does not include inspections that the Village does not charge for as inspections, such as site visits, plumbing inspections, final inspections, gas tests, driveway inspections, boiler inspections, dryer vent inspections, roof inspections, etc. The inspections listed above are reflected in building fees and are a part of the permit amount.

July, 2020 Code Enforcement Report



Village of Brewster

50 Main Street, Brewster, NY 10509

(845) 279-3760

All Permits issued this month

Permit Date	Permit Number	Parcel Number	Location	Owner Name	Owner Address	Permit Type	Permit Use
July 8, 2020	20-0048	56.19-2-8	571 North Main St	Longview School	571 North Main St, Brewster, NY 10509	Const-Com	Alteration
July 8, 2020	20-0049	67.26-2-15	11 Eastview Av	St Lawrence O'Toole School	31 Prospect St, Brewster, NY 10509	Operating	Assembly
July 13, 2020	20-0050	67.34-2-44	85 Main St	Delgado Ortiz Julio	465 Doansburg Road, Brewster, NY 10509	Const-Com	Plumbing
July 13, 2020	20-0051	67.34-2-44	85 Main St	Delgado Ortiz Julio	465 Doansburg Road, Brewster, NY 10509	Const-Com	Plumbing/Gas
July 13, 2020	20-0052	56.19-2-8	571 North Main St	Longview School	571 North Main St, Brewster, NY 10509	Const-Com	Plumbing
July 15, 2020	20-0053	56.82-1-3	560-564 North Main St	Brewster Terminal	120 Fields Lane, Brewster, NY 10509	Operating	Assembly
July 20, 2020	20-0054	56.19-2-8	571 North Main St	Longview School	571 North Main St, Brewster, NY 10509	Const-Com	Repair
July 22, 2020	20-0055	67.36-2-9	21 Allview Av	McNamara Patrick	21 Allview Av, Brewster, NY 10509	Const-Res	Alteration
July 22, 2020	20-0056	67.34-2-52	47-49 Main St	Marst Holding Co, LLC	196 Old Forge Rd, Wingdale, NY 12594	Const-Com	Roof
July 27, 2020	20-0057	56.82-1-3	560-564 North Main St	Brewster Terminal	120 Fields Lane, Brewster, NY 10509	Special Exception Use Permit	Temp Outdoor Dining Permit
July 29, 2020	20-0058	67.26-1-34	10 Center St	Diaz Francisco	10 Center St, Brewster, NY 10509	Const-Res	Roof

11 Permits

July, 2020 Code Enforcement Report



Village of Brewster

50 Main Street, Brewster, NY 10509
(845) 279-3760

All Inspections this month

Parcel Number	Inspection Location	Owner Name	Inspection Type	Inspection Number	End Date	Status
56.19-2-8	571 North Main St	Longview School	Prop. Registration	20-0103	2020-07-08 10:30:00	Pass
56.82-1-3	560-564 North Main St	Brewster Terminal	Annual Fire Inspection	20-0104	2020-07-18 13:00:00	Pass
56.82-1-3	560-564 North Main St	Brewster Terminal	Tenant CO	20-0105	2020-07-15 15:05:00	Pass
67.26-1-34	10 Center St	Diaz Francisco	Annual Fire Inspection	20-0106	2020-07-27 14:00:00	Pass

4 Inspections

July, 2020 Code Enforcement Report



Village of Brewster

50 Main Street, Brewster, NY 10509

(845) 279-3760

Certificates by month

Parcel Number	Location	Number	Certificate Date	Type	Permit Number
67.34-1-23	2-7 Westview Ct	20-0038	July 1, 2020	Compliance	20-0045
67.36-1-11	196-200 Main St	20-0039	July 1, 2020	Compliance	20-0044
67.26-2-18	17 Eastview Av	20-0040	July 1, 2020	Compliance	20-0043
56.82-1-3	560-564 North Main St	20-0041	July 20, 2020	Occupancy -Tenant	
56.82-1-3	560-564 North Main St	20-0042	July 20, 2020	Compliance	19-0043

5 Certificates

CORRESPONDENCE
July, 2020

CORRESPONDENCE RECEIVED:

1. John Degnan, Village Resident, this letter is regarding a water leak at 13 Prospect St. account #291. Mr. Degnan is asking the Village Board of Trustees to consider a compromise for the amount that is due (sent 7/21/20, received 7/21/20).
2. Nelson Lopez, WCTL Base Inspector. This letter is notifying the Village that T. Santhosh applied for a permit from the Westchester County Taxi & Limousine Commission (dated 7/22/20, received 7/24/20).
3. Putnam Pride, Putnam Progressives, and Putnam County Patriots for Immigration Reform sent this letter in regard to New York State Executive Order No. 203. These organizations are requesting each municipality to include at least one member of the relevant communities in the group of stakeholders that the Village forms in compliance with the Executive Order (received 7/27/20).
4. Paul Fucito, President and Robert Cinque/Event Coordinator sent this letter to inform the Village that the Brewster Rotary Club will be holding a "giving back" to the Brewster community at the Club's 75th Anniversary Celebration on Saturday, 9/26 (rain date Sunday, 9/27 (dated 7/28/20, received 7/31/20).

CORRESPONDENCE SENT:

1. This letter was sent to residents, business owners and outside water users informing them that the July, 2020 water bill was incorrect and the mistake will be remediated (dated 7/9/2020).